

AIA Council Meeting Minutes

Type of meeting Triennially
Date April 18, 2023
Time 9:00 a.m. – 4:00 p.m.
Location In-person (University of Alberta Faculty Club)
In attendance **Elected Members**
Boyd Laing
Jessi Roselle
Megan Andre
Guillermo Hernandez Ramirez
Dennis O’Leary
Len Kryzanowski
Drew Lockwood

Public Members
Al Schuld
Larry Staples
CEO David Lloyd
Secretary Ty Faechner

Item 1 **Call to Order; Introductions**

Item type: Administrative
Result: Meeting called to order at 9:00 a.m. by Chair JR.

Item 1 **Establish Quorum**

Item type: Administrative
Result: **Quorum established.**

Item 1 **Approve Agenda**

Item type: Administrative
Main Motion: LS moves to approve agenda.
Result: **Carried unanimously.**

Item 1 Conflict of Interest Declarations

Item type: Administrative

Result: **No conflicts of interest declared.**

Item 1 Approve Previous Minutes

Item type: Administrative

Attachments: November 16, 2022 Minutes

Main Motion: JR moves that council accept the November 16, 2022 minutes as presented.

Result: **Carried unanimously.**

Item 1 Introductions

Item type: Administrative

Result: **New councillors introduced (MA, GHR)**

Item 2 Council Business: Education Bylaw 2.1.2

Item type: Action

Attachments: How to approach challenges while in public office with Richard Dixon.

Item 4 Council Business: Education Bylaw 2.1.2

Item type: Action

Attachments: Council education; includes Strategic Plan and Council Performance Management Plan Update with Cassandra Haraba.

Main Motion: LS moves that the council accept this Work Plan Update for information with the addition that the CEO develops metrics to measure the council's compliance with agrology legislation and employment law, by the next council meeting.

Result: **Carried unanimously.**

Item 6 Operations Plan for 2023 and 2024

Item type: Action

Attachments: Item 6 - 2023 4 18 Briefing Note - CEO Strategic Plan 2023-2024 and Appendix A.

Main Motion: JR moves that the council accept for information the CEO Work Plan 2023-2024 in Appendix A, in compliance with Bylaw 3.5.1.

Result: Carried unanimously.

Item 7 Financial Review Report

Item type: Action

Attachments: Item 7 - 2023 4 18 Briefing Note - 2022 Financial Review and Appendix A (1) and Appendix A (2).

Main Motion: BL moves that the council accept the 2022 Financial Review in Appendix A, in compliance with Bylaw 3.5.2(1)(b).

Result: Carried unanimously.

Item 8 Financial Plan for 2023

Item type: Action

Attachments: Item 8 - 2023 4 18 Briefing Note - 2023 Financial Plan and Appendix A.

Main Motion: BL moves that the council accept for information the 2023 Budget in Appendix A, in compliance with Bylaw 3.5.3(1).

Result: Carried unanimously.

Item 9 Registration and Practice Permit Renewal Fees

Item type: Action

Attachments: Item 9 - 2023 4 18 Briefing Note - Fee Increase and Appendix A - Proposed 2023 Budget March 31, 2023.

Main Motion: LK moves that the council establish, for all regulated members of the Institute, a registration fee and practice permit renewal fee of \$750 for 2024, to be increased each subsequent year by the provincial cost of living adjustment (COLA), on the evidence that the Institute requires the increases to receive sufficient funds to establish, maintain, and enforce standards of practice, registration, and continuing competence.

Result: Carried unanimously.

Item 10 Council – Operational (Institute) Updates

Item type: Action

Attachments: Verbal updates by CEO David Lloyd.

Item 12 Training Rules

Item type: Action

Attachments: Item 12 - 2023 4 18 Training Program Rules Briefing Note.

Main Motion: LS moves that the council enact the training program rules set out in the attached *Appendix A: Alberta Institute of Agrologists Training Program Rules, July 2022* because they meet the requirements of the *Agrology Profession Regulation* and AIA Bylaws.

Result: Carried unanimously.

Item 13 Annual Report Review

Item type: Action

Attachments: Item 13 - 2022 AIA Annual Report.

Main Motion: LS moves to accept 2022 AIA Annual Report as information.

Result: Carried unanimously.

Item 14 Recognition of past Council Members

Item type: Administrative

Attachments: None.

Result: JR recognizes BB and MS for their time on council.

Item 15 Council Chair Selection

Item type: Administrative

Attachments: Item 15 – Bylaw 2.2.2.

Main Motion: LK volunteered as council chair.

Result: Carried unanimously.

Item 16 Adjournment

Item type: Administrative

Result: Date of next meeting fall, 2023

Result: Meeting adjourned at 3:05 pm