

AIA Council Meeting Minutes

Type of meeting	Triennially
Date	November 16, 2022
Time	9:00 a.m. – 2:30 p.m.
Location	In-person (Leduc) and Video Conference Call with Zoom
In attendance	Elected Members Adrian Kerry Boyd Laing Jessi Roselle Meghan Soehn Bob Burden Dennis O’Leary Len Kryzanowski Drew Lockwood Public Members Al Schuld Larry Staples CEO David Lloyd Secretary Ty Faechner

Item 1 Call to Order; Introductions

Item type: Administrative
Result: Meeting called to order at 9:10 a.m. by Chair JR.

Item 1 Establish Quorum

Item type: Administrative
Result: Quorum established.

Item 1 Approve Agenda

Item type: Administrative
Main Motion: JR moves to approve agenda.

Result: Carried unanimously.

Item 1 Conflict of Interest Declarations

Item type: Administrative

Result: No conflicts of interest declared.

Item 1 Approve Previous Minutes

Item type: Administrative

Attachments: June 14, 2022 Minutes

Main Motion: JR moves that council accept the June 14, 2022 minutes as presented.

Result: Carried unanimously.

Item 2 Council Business: Education Bylaw 2.1.2

Item type: Action

Attachments: Sticking to it: Strategic and performance management plan checkup – Bylaw 2.1.2(4)(c) with Cassandra Haraba.

Item 4 Council Education: The shape of regulatory leadership: AIA's new Training Program

Item type: Action

Attachments: Presentations by Les Fuller, Sam MacKay and Cassandra Haraba.

Item 6 Council Business: Institute Governance

Item type: Action

Attachments: Chartered Professional Accountant interim report – Bylaw 3.5.2(1)(a) and (2) with David Lloyd.

Main Motion: JR moves that the council accept the Chartered Professional Accountant interim report as submitted because it fulfills the requirements of Bylaw 3.5.2 (1) and (2).

Result: Carried unanimously.

Item 8 Council – Institute Updates for information

Item type: Action

Attachments: Item 8 Briefing Note – Institute Updates for Information by CEO David Lloyd.

Main Motion: LS moves that the council accept the Briefing Note about Institute Updates for information.

Result: Carried unanimously.

Item 9 Decision about CEO Summary of year’s work – Delegation to CEO

Item type: Action

Attachments: Item 9 Briefing Note – CEO Achievements 2022, Bylaw 3.4

Main Motion: LS moves that the council accept the Briefing Note about CEO achievements to inform the CEO’s annual performance review for 2022.

Result: Carried unanimously.

Item 10 Decision about CEO/Registrar Evaluation

Item type: Confidential

Attachments: Bylaw 2.1.4 (17-21) – CEO evaluation

Main Motion: JR moves that the council move proceedings to in camera.

Result: Carried unanimously.

Main Motion: JR moves that the council leave in camera proceedings.

Result: Carried unanimously.

Item 11 Adjournment

Item type: Administrative

Result: Date of next meeting March, 2023

Result: Meeting adjourned at 3:09 pm